

The Hire Source

FAX Time Sheet

FAX to: 209 474-8249 Timesheets must be received <u>NO LATER THAN 12:00 Noon on Monday.</u>		WEEK ENDING DATE (SUN.)	EMPLOYEE NAME (PRINT)				
We agree that, if our firm should hire the named employee within 90 days (520 hrs.) without other agreement with The Hire Source, we will pay a liquidation fee as specified on the Service Order Confirmation. NOTE: A 4 HOUR DAILY MINIMUM APPLIES ON ALL ASSIGNMENTS		CLIENT		REPORT TO			Show time in/out <u>exactly</u> as on the clock. Round all hours to nearest quarter hour (i.e. 0.25; 0.50; 0.75)
		DATE	TIME IN	TIME OUT	LESS LUNCH HOURS	REGULAR HOURS	OVERTIME HOURS
<u>CLIENT AUTHORIZED SIGNATURE</u>		MON	:	:			
		TUE	:	:			
NAME: _____ TITLE: _____		WED	:	:			
DEPARTMENT _____	Assignment Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	THR	:	:			
		FRI	:	:			
<u>EMPLOYEE MUST SIGN THIS FORM</u>		SAT	:	:			
I certify that I worked the hours reported on this ticket during the week shown and I did not experience any accident or injury that I did not report directly to The Hire Source.		SUN	:	:			
EMPLOYEE SIGNATURE: _____		<u>WRITE TOTAL HOURS WORKED IN WORDS</u>			TOTAL HOURS FOR WEEK:		

The service provided by The Hire Source Staffing Services, Inc. and People 2.0 Global, Inc. ("People 2.0,") jointly called "The Hire Source" is the recruitment and supply of individuals who are Employees of People 2.0 Global, Inc. CLIENT acknowledges that The Hire Source has incurred substantial expenses to recruit, screen, process, orient and retain its Employees. The Service Order Confirmation and the terms contained therein are hereby incorporated as a part of this Time Sheet as though fully set forth herein.

The Client Representative signature above certifies that: (1) the hours shown are correct, (2) the work was performed in a satisfactory manner, (3) there was no known injury to a Hire Source employee that was not reported to The Hire Source, and (4) The Hire Source is authorized to bill Client by the terms of the Service Order Confirmation for the work performed by the named employee. It is agreed that timesheets submitted by facsimile transmission are valid for billing purposes. By signing below, the Client Representative confirms that he/she is authorized to approve time and that The Hire Source may rely upon his/her signature as binding upon Client.

CLIENT agrees to use Employees only to perform the duties of the job position described when personnel were requested and agrees that duties will not be altered or expanded in any way without the prior written consent of The Hire Source. CLIENT agrees that Employees will not be entrusted with cash, checks or negotiable instruments without the prior written agreement of The Hire Source and agrees that The Hire Source shall incur no liability as a consequence of any violation of this agreement. In the event an Employee is injured while performing duties for CLIENT that are different from the specific duties agreed and indicated above, CLIENT will indemnify, defend and hold harmless The Hire Source from any claims, costs and expenses incurred as a result of that injury, including any medical and/or Worker's Compensation claims. The Hire Source does not accept responsibility for any property loss or damage that may be caused by the negligent or deliberate acts or omissions of the Employees provided.

It is understood that CLIENT controls the workplace and is responsible for providing a safe workplace for Employees. Unless there is a different, specific agreement in writing, CLIENT is solely responsible for compliance to all applicable health and safety laws, including any pertinent OSHA and/or FDA regulations and requirements. CLIENT will communicate to The Hire Source and Employees all hazards in the workplace, provide any training or equipment which may be required or normal and customary in its business, and will take due care to protect Employees from exposure to any hazardous conditions or materials. CLIENT agrees that Employees will not operate motor vehicles, forklifts, drill presses, punch presses or power saws without the advance written approval of The Hire Source management, and that The Hire Source will not be responsible for any damage to such vehicles or equipment that may result from unauthorized use by Employees. CLIENT will not permit Employees to work with hazardous chemicals or materials, or to work more than five (5) feet above the ground or on ladders, scaffolds, platforms or rooftops, or in excavations, the floor of which is more than five (5) feet below the ground.

The Hire Source will invoice CLIENT weekly. Invoices represent wage costs and are due upon receipt unless other terms are specifically approved in writing by The Hire Source. Interest on past due invoices will be charged at the rate of 1.5% (0.015) per month or the highest rate permitted by applicable law.